

# **WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM**

## **P25 TECHNICAL ADVISORY COMMITTEE**

Keith Mullen, Chair, City of Sparks  
Shane Akerson, Truckee Meadow Fire  
Protection District, Vice-chair  
Robert Allen, City of Reno, Secretary  
Jenn Felter, Washoe County  
Shawn Tayler, At-Large

### **NOTICE OF MEETING and AGENDA**

**Thursday, December 19th, 2024**

**This meeting will begin directly after the P25 Technical Advisory Committee meeting but will not begin earlier than 10:30 a.m.**

**Washoe County Administration Complex  
1001 East Ninth Street, Reno, Nevada, 89512  
Building A, Second Floor Caucus Room**

**This meeting will be held at the physical location listed above and via teleconference, as provided below.**

**This is an in-person meeting, however, Committee members and members of the public may attend this meeting by teleconference via this Teams Meeting link Meeting ID: 266 141 841 288, Passcode: pn3a222k), or by telephone by dialing 775-325-0620 and entering Conference ID: 956 825 779#** Please note: The Teams Meeting link option will require a computer or phone with internet access or the Microsoft Office product "Teams" application and with audio capabilities.

Committee website: [https://www.washoecounty.gov/technology/board\\_committees/800mhz\\_users/index.php](https://www.washoecounty.gov/technology/board_committees/800mhz_users/index.php)

### **AGENDA**

- 1. CALL TO ORDER AND DETERMINATION OF QUORUM** [Non-Action Item]
- 2. INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT VIA TEAMS/TELEPHONE** [Non-Action Item].
- 3. PUBLIC COMMENT** [Non-Action Item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the P25 Technical Advisory Committee agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Comments are to be made to the P25 Technical Advisory Committee as a whole.
- 4. APPROVAL OF JUNE 20, 2024, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.
- 5. NEVADA SHARED RADIO SYSTEM UPDATE** [Non-Action Item] – A review, status update, and discussion on the progress of Washoe County, NDOT, and NV Energy on the Nevada Shared Radio System (NSRS) project, including but not limited to: progress of planning, design and



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construction activities in Region 2 of NSRS, end-user equipment installation and programming, and project expenses. *Melissa Lawney, Washoe County Technology Services*

6. **NEVADA SHARED RADIO SYSTEM REGION TWO CUT-OVER DISCUSSION** [Non-Action Item] – A review and discussion on Washoe County's phased approach to the Region 2 Nevada Shared Radio System (NSRS) project cutover, to include but not be limited to, discussion of cutover planning progress, agency preparedness, and expected timeframes for transition activities. The Region 2 NSRS cutover includes end-user equipment installation and programming, and transition to P25 Radio System equipment from EDACS at NSRS radio sites. *Melissa Lawney, Washoe County Technology Services*
7. **WASHOE COUNTY RADIO COMMUNICATIONS SURVEY UPDATE** [Non-Action Item] – A review, and results of the Washoe County Radio Communications Survey. Discussion on how this survey will help us focus training and Region 2 cut over activities for the future of the Public Safety Radio System. *Melissa Lawney, Washoe County Technology Services*
8. **P25 TECHNICAL ADVISORY COMMITTEE MEMBER/STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-Action Item] – No discussion among P25 Technical Advisory Committee members will take place on this item. The next regular meeting is scheduled for March 20, 2025, after the conclusion of the 800 MHz Users meeting and no earlier than 10:30 a.m.
9. **PUBLIC COMMENT** [Non-Action Item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the P25 Technical Advisory Committee agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Each person addressing the Committee shall give their first and last name. Comments are to be made to the P25 Technical Advisory Committee as a whole.
10. **ADJOURNMENT** [Non-Action Item]

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**Posting of Agenda.** Pursuant to NRS 241.020(4), the agenda for the P25 Technical Advisory Committee has been posted at the Washoe County Administration Building, 1001 East Ninth Street, Reno, Nevada; and has been electronically posted at [http://www.washoecounty.gov/technology/board\\_committees/800mhz\\_users/index.php](http://www.washoecounty.gov/technology/board_committees/800mhz_users/index.php) and <https://notice.nv.gov>.

**How to Get Copies of Agenda and Supporting Materials.** Copies of this agenda and the supporting materials for the items on the agenda provided to the P25 Technical Advisory Committee are available to members of the public by contacting the County's Technology Services office by emailing Sharon Neville, [sneville@washoecounty.gov](mailto:sneville@washoecounty.gov) (230 Edison Way, Reno, Nevada, 89502) or Sara DeLozier, [sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov) (1001 E. 9<sup>th</sup> Street, Building C, Reno, Nevada, 89512); and are also posted on the County's website at: [http://www.washoecounty.gov/technology/board\\_committees/800mhz\\_users/index.php](http://www.washoecounty.gov/technology/board_committees/800mhz_users/index.php)

**Possible Changes to the Agenda and Timing.** The P25 Technical Advisory Committee may consider items on the agenda out of order, may combine two or more agenda items for consideration, may remove an item from the agenda, or may delay discussion of an item on the agenda at any time.

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**Public Comment.** Public comments are welcomed during the public comment periods at the beginning and end of the meeting for all matters, whether listed on the agenda or not. Additionally, public comment specific to the action item being considered will be heard during individual action items on the agenda. Public comments are limited to three (3) minutes per person per comment period. Persons may not allocate unused time to other speakers. Please note that USB drives or any other digital media provided by the public will not be accepted due to the risk of introducing viruses or malicious code, which could potentially compromise the County's systems.

Members of the public may submit public comment by either attending the meeting in person, attending the meeting via teleconference or attending by telephone only. To provide public comment via Teams, log into the Teams Meeting at the above link and utilize the "Raise Hand" feature during any public comment period. To provide public comment via telephone only, press \*5. Press \*6 to mute/unmute.

Additionally, persons are invited to submit public comments in writing by emailing Sharon Neville at [sneville@washoecounty.gov](mailto:sneville@washoecounty.gov). The County will make reasonable efforts to send all email comments received by 4:00 p.m. on December 18, 2024, to the Committee members prior to the meeting.

**Forum Restrictions and Orderly Conduct of Business.** The P25 Technical Advisory Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The P25 Technical Advisory Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the P25 Technical Advisory Committee. However, responses from P25 Technical Advisory Committee members to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure the public has notice of all matters the P25 Technical Advisory Committee will consider, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action, or to ask that a matter be listed on a future P25 Technical Advisory Committee meeting agenda. The P25 Technical Advisory Committee may do this either during the Public Comment item or during the following item: **"P25 TECHNICAL ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-Action Item]."**

**Special Accommodations.** We are pleased to make reasonable accommodations for members of the public with disabilities or those who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices). Should you require special assistance or an accommodation at the meeting, please notify Washoe County Technology Services, Sharon Neville ([sneville@washoecounty.gov](mailto:sneville@washoecounty.gov), 775-858-5901) or Sara DeLozier ([sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov), 775-328-2350), at least 48 hours before the meeting.